Worldwide Youth in Science and Engineering Program

Engineering Summer Camp Counselor

This job is a part of the WYSE program at The Grainger College of Engineering

Function:
Counselors are responsible for planning, leading, and implementing community-building experiences for participants of the WYSE summer camps. This includes small and large group activities, but always with a counselor to camper ratio of 1:15 or smaller. Counselors are responsible for the safety and well-being of the participants and act as a role model and mentor for all participants.

Organizational Relationship:
Counselors will report to Lead Counselor or the Assistant Director who reports to the Engineering Outreach and Public Engagement Coordinator (Camp Director).

Duties and Responsibilities:
- Assist with camp preparations including kit building and website preparation.
- Make sure campers are safe, that they feel a sense of belonging, and that they are actively engaged in scheduled academic, recreational, and social activities during the evenings of the camp.
- Work closely with and be responsive to the camp leadership and staff to plan, engage, support, and coordinate the activities for the campers throughout the week.
- Use camper feedback and observations to suggest modifications and improvements to the camp experience.
- Maintain good order and discipline during online sessions
- Actively plan and facilitate formal and informal evening activities and materials.
- Occasionally assist with day schedules (e.g. technical assistance or lab assistance)
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- Complete all paperwork with engineering HR before beginning work on the first day of camp (Sunday). Failure to do so will result not being able to work.
- Review and become familiar with camp policies and procedures prior to the first day of camp. Failure to comply with camp policies and procedures will be grounds for dismissal.
- Attend counselor training session(s) and staff meetings as required by camp leadership.

Important Dates:
- May 16- September 4: Dates of Employment
- Saturday, May 29 (2:00-4:00pm) Initial training session.
- Sunday, June 13- Friday August 5 Camp sessions. See https://wyse.engineering.illinois.edu/summer-camps/ for more details.
- Additional dates/times may be requested by the session coordinator or camp director

Compensation:
Counselors will be paid an hourly rate of $11.50/hour. Overtime will be paid as 1.5 times the aforementioned amount. A Counselor typically works 15-20 hours in a camp week.

Restrictions:
- If an Undergraduate Counselor is enrolled for 3 hours or more at the University of Illinois, Urbana-Champaign, at any point during the summer (Summer Session 1 and/or Session 2), they are restricted to working a maximum of 28 hours per week (not just during the period of enrollment), inclusive of ALL employments on campus. For international students in their first or last period of enrollment, then the maximum is 20 hours per week. Note that this restriction is only for undergraduate students.